

Arrival & Drop-Off Procedures

Students may arrive between 7:40 – 7:55 AM. First bell rings at 7:57 AM.

Follow the carpool drop-off lane marked in yellow adjacent to the Jr. Building. Pull all the way to the end and do not stop part way down the line. Do not speed. Please have your children ready, with backpacks, to get out when you stop. **PARENTS - DO NOT GET OUT OF YOUR CAR.** If you have children needing assistance, please stay in line until you can pull down to the end of the line. You will then be out of the way so you do not block the flow of traffic.

Parents may park in the church parking lot and walk their children to their line the first two weeks of school. You will have to cross in front of the church entrance (St. Michael statue).

NO U-TURNS in front of the portico.

Please alternate with cars coming in from Pine Drive so they can merge safely. If you are coming in from Pine Drive merge at the portico, do not go around cars that are unloading to get in line. After you drop off, do not pull out wait until the rest of the line moves.

Dismissal & Pick-Up Procedures

Students are dismissed at 3:00 on full days and Noon on half days.

First car in each line must pull up to the yellow line on the blacktop in the school parking lot. Last car in each line should not block the yellow drop off lane. If you do, you will be asked to move.

Please be considerate. Do **NOT** park anywhere but in the pick-up line.

**Students who have not been picked up by 3:20 (12:15 on Noon dismissal days) will be brought inside. Parents must come in to the office to pick up their child. Any child that is not picked up by 3:30 will be sent to the Extended Day Program and the parent will be charged \$18.00 **